1. Executive Summary (Maximum 2 pages)
   1. NEx RFP ID (copy from RFP):
   2. Proposal Title (copy from RFP):
   3. Principal Investigator (name, affiliation, address, phone, email):
   4. Objective of the proposal (300 words or less)
   5. Description of significance/impact of the project (300 words or less)
2. Main body (Maximum 5 pages)
   1. Background
   2. Project description (include enough detail to understand how the project will be performed)
   3. Schedule (include matrix of tasks and schedule of completion, including quarterly progress and final reports, and semi-monthly teleconference updates)
   4. List of deliverables/anticipated products, such as new material specifications, new documents, published papers, presentations, NEx/ACI University Webinar, or conference proceedings.

* …
* …  
  1. Budget:

|  |  |
| --- | --- |
| Item | Amount |
| Budget requested from NEx |  |
| Net value of waived institution overhead or planned co-funding |  |
| Co-funding from organizations other than NEx, if any, (monetary, in-kind) |  |
| Total project budget |  |

1. Supporting Documents (maximum 2 pages each)
   1. Qualifications of the investigator, co-investigator(s), if any, and/or institutions.